



## **Stone Zoo ZooCamp**

### **Health Care Policy**

#### **Plan for the Care of Mildly Ill Campers**

In the event of a minor and non-serious injury, First Aid will be provided to the camper by certified staff. Camp staff will fill out a 'ZooCamp Injury Notice' to give to the parent/guardian picking them up that day, detailing what the minor injury was, when, where, and why it happened. The injury will also be recorded in an Injury Composition Notebook that is kept on file.

1. Staff is responsible for reporting any signs of illness to the Health Care Supervisor, who assesses each situation, and will refer to Standing Orders as needed.
2. The Health Care Supervisor will attempt to contact the parent/guardian to discuss the situation.
3. Over-the-counter medications authorized by the parent/guardian may be administered if he/she believes warranted.
4. If the Health Care Supervisor determines the child should be transported home or be seen by a physician (non-emergency), the parent/guardian should be contacted as soon as possible.
5. Any camper exhibiting signs of a communicable illness or food-borne illness will immediately be brought to the Animal Discovery Center for isolation, and parents will be notified for immediate pick-up.

#### **Plan for Administering Medication (prescription and nonprescription).**

A signed permission form from the parent/guardian must be on file before any medication is administered and all medication will be administered by the Health Care Supervisor who has received training by the Health Care Consultant. Exceptions to this rule are camper use of EpiPens and asthma inhalers. The Health Care Consultant shall acknowledge in writing a list of all medications administered at the camp.

All prescription meds must come in original containers, be clearly marked with the original pharmacy label, and be stored by the Health Supervisor in a locked container used exclusively for medication storage. This container will be located in the Zoo Admin Building. Exceptions to storage in the locked container include medicines for bee stings and allergies (EpiPen), and asthma (inhalers). These particular medications should be put in a plastic bag with the child's name on it and may be carried by the campers to self-administer when necessary.

Over the counter medicines provided by parents will be stored in the same manner as prescription medications. Over the counter meds must also be in original containers containing the original label, which shall include directions for use. When no longer needed, the medication will be returned to the parent/guardian of the campers. The Health Care Supervisor will document all medications given in the medical log. This documentation will be maintained for a minimum of 3 years.

#### **Emergency Health Care Procedures**

In the event of a serious injury or emergency we will follow Zoo New England (ZNE) incident procedure. First aid will be provided, parents will be contacted and an ambulance will be called if needed. ZNE works closely with local emergency services and they have been able to reach the zoo in a few minutes during drills as well as real emergencies. The incident will be recorded on the 'Massachusetts Department of Public Health Community Sanitation Program Recreational Camp Injury Report Form,' and sent into the DPH within seven days of when the injury occurred.

1. In the event of an emergency or accident, the Zoo New England incident procedure is enacted.
2. The nearest staff person renders immediate aid to victim while using radio, voice, or other available staff person or camper to notify the Health Care Supervisor. Any staff person is free to call 911 if in his/her opinion the situation calls for immediate professional assistance.

3. The Security staff at Stone Zoo are also First Aid/CPR certified and work with the camp staff to assist in the event of an emergency.
4. The responding Health Care Supervisor assumes control of the situation, continues to render aid, and sends someone to call 911 (if this has not already been done) if in his/her opinion the circumstances warrant.
5. Parents are notified according to the phone numbers listed on the roster or camper's application form.
6. The camper is transported by EMS to Winchester Hospital Outpatient Center at Unicorn Park.
7. If the parents or other identified guardians/relatives cannot be contacted, the Health Care Supervisor responding to the incident will go to the hospital with the child.
8. Health Care Supervisor will provide the hospital with the signed parental permission form to allow emergency medical aid.

ZNE works closely with local emergency services who have been able to reach the zoo in a few minutes during drills as well as real emergencies. The incident will be recorded on the 'Massachusetts Department of Public Health Community Sanitation Program Recreational Camp Injury Report Form,' and sent into the DPH within seven days of when the injury occurred.

*A complete copy of the policy shall be furnished to parents/guardians upon request.*